

SEESA is a non-profit organization serving Seniors (aged 55 +) in Southeast Edmonton. Our programs include recreation, education, and healthy life long learning. As we plan to reopen our centre we are seeking a Program Coordinator.

### **Program Coordinator**

The Program Coordinator is responsible for developing and organizing programs at SEESA plus developing programs in partnership with other agencies. Program services may happen at the centre or in the community.

Qualifications: Degree or diploma in adult education, recreation administration or related experience. In addition we require a creative, resourceful problem solver, experience with seniors and for seniors, ability to work in a multi-platform environment.

This a full-time position. **Hours of work will depend on service delivery hours.**

**Salary Range : \$ 49,000 to 50,000 per year**

**RSVP by sending your resume by August 21<sup>st</sup> 2021 to  
mom.mitchell@hotmail.com**