

STATEMENT of POLICY and PROCEDURE			
Section	2.0 Governance	Original Effective Date	Nov. 27, 2006
Sub-Section	2.4 Membership	Date of Last Amendment	March 29, 2016
Subject			
Topics	Categories		
	Membership Year		
	Voting		
	Application and Fees		
	Termination of Membership		
Attachments			
Reference	Bylaws		

### **Purpose**

One of the keys to the success of the organization is its ability to build and maintain a membership that will support the vision and goals.

### **Policy**

The ESCC recognizes three membership categories: Senior-serving organizations, Senior-supporting organizations and Members at large.

Senior-serving organizations are charities or not-for-profit organizations that provide social and recreational programs and or social support services for Edmonton's aging population. (Bylaw 2.1.8i)

Senior-supporting organizations are organizations that have an interest in the delivery of services to seniors. (Bylaw 2.1.8ii)

Members at large are individuals or honorary appointees who have an interest in the delivery of supports and services to seniors. (Bylaw 2.1.8iii)

### **Responsibilities**

The ESCC Board is responsible for ensuring membership in ESCC is promoted and that members have the opportunity to provide input into the short and long-term direction of ESCC.

## **Procedures**

- **Membership Year**

The membership year begins on January 1 and ends on December 31. An individual or an organization may join the ESCC at any point during the year but will still cease to be a member on December 31.

- **Voting**

Senior-serving organizations are eligible to vote at any meeting of the society with the exception of meetings of the Board of Directors. Only individuals elected or appointed to the Board of Directors (including Senior-supporting organizations and Members at large) have voting privileges at these meetings.

- **Application and Fees**

All applications for membership must be delivered by hand, land or electronic mail or fax to the ESCC's head office. Membership fees are set by the Board and reviewed annually. Recommended changes are approved at the next Annual General Meeting. The Board may waive the fee for any member. Information collected through the membership form will only be used for the purposes for which it was intended.

- **Termination of Membership**

A Membership is considered cancelled if written notice of termination is provided to a Co-Chair or when failure to pay the annual membership fee has resulted in a notification to the member.

Membership can be cancelled for just cause providing the member is notified of a resolution for his/her removal in advance of a general meeting and they are provided with opportunity at the meeting to be heard. (Bylaw 4.4 and 4.5)